

California Department of Veterans Affairs



Serving Veterans Since 1946

Classification: **Automotive Equipment Operator II (\$3119-\$3420)**
Permanent, Full-Time

Location: Veterans Home of California, Chula Vista
Transportation

Who Should Apply: Current State employees within this classification or those who are eligible on a certification list, transfers, or reinstatement. **SROA/SURPLUS PROVISIONS APPLY.**

Duties and Responsibilities: *Under general direction:*

- Plan and coordinate the care and maintenance of a fleet of various kinds of automotive equipment.
- Plan and coordinate the efforts of subordinate staff in routine passenger transportation as required.
- Plan and coordinate the efforts of subordinate staff in the pickup and delivery of various materials and furnishings throughout the facility.
- Prepare reports, order supplies and repair parts.
- Perform routine day-to-day housekeeping tasks required to maintain a safe and clean work area.

Desirable Qualifications:

- Knowledge of operation and care of various kinds of automotive equipment.
- Knowledge of organization and operation of a motor pool.
- Knowledge of California Vehicle Code pertaining to the operation of vehicles on the highway.
- Ability to read and write English at a level required for successful job performance.
- Ability to direct the work of others.

How to Apply: Candidates should submit a State Application (STD. 678) and résumé to:

Department of Veterans Affairs
Veterans Home of California, Chula Vista
700 East Naples Court
Chula Vista, CA 91911
Attn: Lou Dumas

Inquiries:

Voice: (619) 482-6026
TDD: (916) 653-1966

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AN EQUAL OPPORTUNITY EMPLOYER - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. PER MILITARY AND VETERANS CODE, SECTION 80, WHENEVER POSSIBLE, PREFERENCE SHALL BE GIVEN TO VETERANS FOR EMPLOYMENT IN THE DEPARTMENT OF VETERANS AFFAIRS. IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS. APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE INTERVIEWED.

243-6391-002

RELEASED: 01/24/06